Highlights of the New Release

SavvyDox is introducing new functionality to further enhance the collaboration experience for our users. This includes a new SavvyDox Portal that lets a user track events associated with the documents they are working on, their tasks, and manage documents through one easy to use web based interface.

In addition, integrated with the Portal, and as a standalone capability, is a new HTML5 Reader that allows you read, review and approve documents. This combination delivers the benefits of SavvyDox without downloading any software.

This experience can be enhanced for Microsoft Word documents by using the SavvyDox Word Add-In that now provides the ability to request contributions from other members of your team while maintaining control of the document and the ability to transfer ownership of a document to another team member so they are now in control of the document.

All SavvyDox Readers have been updated to support the Review and Approve tracking that is part of the new SavvyDox release,

The SavvyDox Portal

The SavvyDox Portal provides you with the information you need to stay on top of what is happening with the documents you are collaborating on with other members of your team, your customers, or your external partners.

From the SavvyDox Portal you have the ability to upload any file in a PDF format and distribute it for review, approval or as information that needs to be read. You can even upload the source file and transfer ownership of that file to another member of the team so they can work on the source file. With SavvyDox, we always ensure there is one owner of the content who is allowed to make changes, while making it easy for everyone else to provide feedback, providing the ability for parallel reviews and ensuring all comments are captured to allow the owner of the content to decide what changes need to be made.

Once you have distributed a file, the SavvyDox Portal provides a report that summarizes the status of every document you have distributed. You can quickly see who needs to complete the tasks you have assigned.

With the SavvyDox Portal you can immediately see what the status is of all the tasks you have assigned on the documents you have distributed with one click on Task Status

In addition, you can go to your Published folder and manage every aspect of the documents you have distributed. This includes the ability to update the content and distribute a new version, mange the recipients, change the author of the document (this will let the new author download the source document and become the owner of the document), and let you update any source documents.
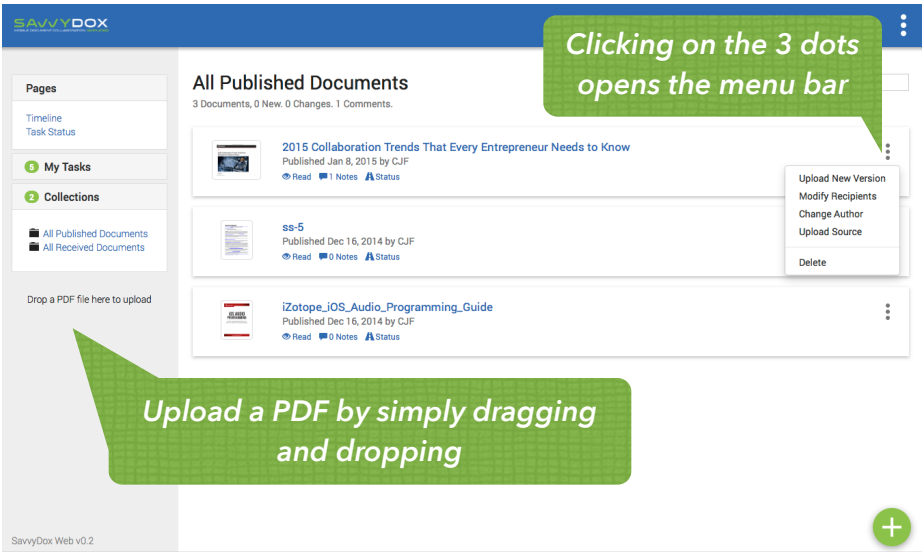
From the SavvyDox Portal you can check the status of any documents you have distributed, see any notes that have been added, and see who has opened the documents and how many pages they have viewed.
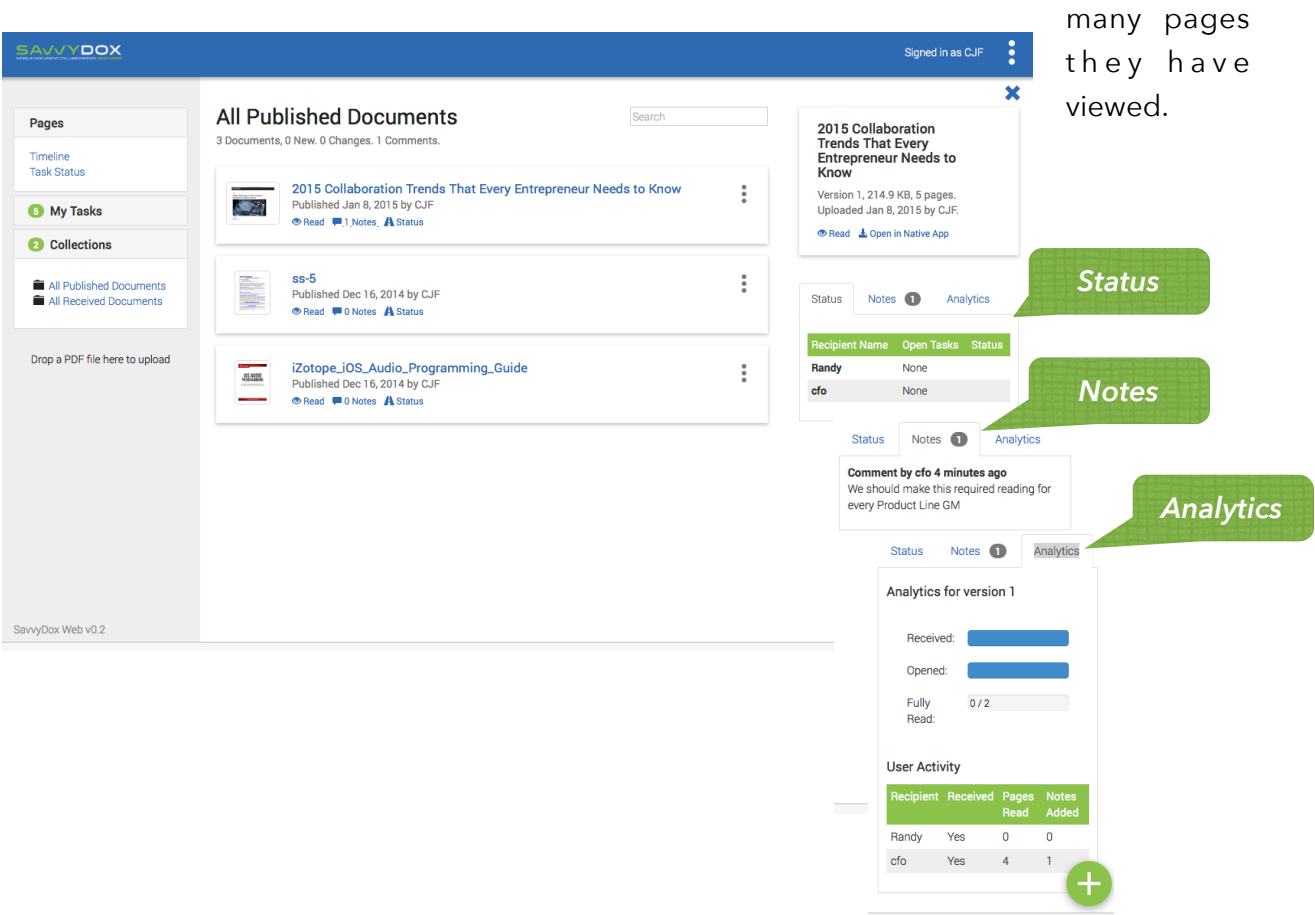
The New HTML5 Reader

From anywhere in the Portal you can open a document and read it in the SavvyDox HTML5 Reader - part of a complete solution for effective collaboration that requires no software to be installed on your desktop. You can also access the HTML5 Reader from the email notification you receive from SavvyDox when there is a document that requires your attention.
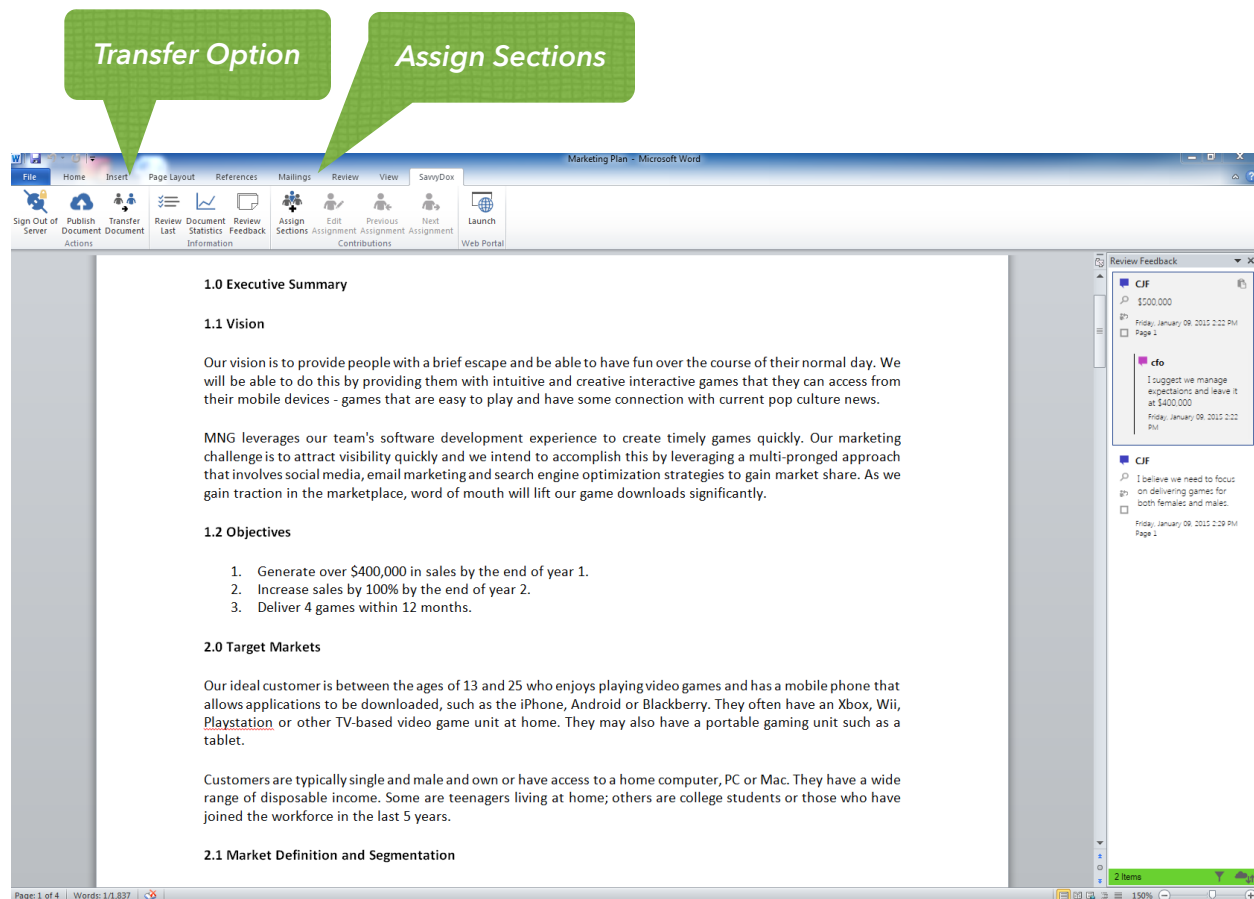

SavvyDox Word Add-in

The new SavvyDox Word Add-in has a number of new capabilities. These include:

- Contributions - You can now assign sections of a document to other team members for contributions. In these instances, the contributor will receive a copy of the source file, and using the SavvyDox Add-in, have the sections they have been asked to contribute to

highlighted so they can move from section to section and then submit their updates back to the owner of the document (through a new option in the SavvyDox Ribbon). The owner of the document will see the contribution in the sidebar, similar to a note, and have the ability to accept all or part of the contribution

- Transfer Document - With the new Add-in you can transfer the ownership of the document to another team member. They are then in control of the document and manage all tasks associated with the document and publish any new versions for distribution. This is in addition to the ability to perform the same task through the new SavvyDox Portal

The SavvyDox Portal works as an integrated solution with the SavvyDox Microsoft Word Add-in to provide the easiest solution to collaborate on Word documents (including requesting contributions from other stakeholders) and the SavvyDox native Reader applications for the Windows, Mac OS X and iOS platforms, for users who want to be able to review their documents while offline.